

## JOB DESCRIPTION

**Job Title: Nations Policy Lead**

**Reports to: Director of Policy**

**Salary: £32,000**

**Positions:** Permanent full time

**Location:** Homebased with frequent travel across the UK (in particular travel in Wales, Scotland, and Northern Ireland)

### ABOUT US

The Association for Consultancy and Engineering and the Environmental Industries Commission ("ACE Group") memberships comprise companies providing solutions to some of the most high-profile issues of our time such as climate change, levelling up and creating social value for communities. As the business associations representing companies large and small across the engineering consultancy and environmental sectors, our mission is to advocate, anticipate, and educate on behalf of our members. That means proactively engaging with governments and stakeholders about challenges and opportunities, ensuring members of all sizes have a voice.

### SUMMARY OF ROLE

As our **Nations Policy Lead** you will play a pivotal role within the ACE Group, responsible for all interactions with politicians, political parties, civil servants, and other relevant stakeholders in each of our devolved nations.

You will lead our policy and public affairs and government relations programme in Scotland, Wales and Northern Ireland, taking ownership of a range of policy issues and communicating them to a broad audience, ensuring that senior stakeholders are apprised of political and legislative trends that impact our priorities.

You will work with the Director of Policy to define and oversee the development and delivery of a proactive government relations and legislative strategy on key policy issues affecting our members. Maintaining dialogue with members and other stakeholders, you will work closely with these groups

to develop high-level relationships that will enhance the ACE Group's reputation amongst key decision makers.

The ideal candidate possesses a strong background in policy development, with expertise in areas such as environmental sustainability, infrastructure development, and stakeholder engagement in any of the devolved nations. Excellent communication skills are essential, along with the ability to navigate complex regulatory landscapes and build consensus among diverse stakeholders. The Nations Policy Lead thrives in a dynamic, fast-paced environment, demonstrating strategic vision, adaptability, and a commitment to driving positive change within the industry.

## RESPONSIBILITIES

- Develop and implement comprehensive policy strategies aligned with the ACE Group (ACE/EIC) mission and objectives, tailored to the unique frameworks and priorities of Wales, Scotland, and Northern Ireland.
- Conduct research and analysis to identify key policy opportunities, challenges, and trends affecting the ACE Group's interests in the devolved nations.
- Build and maintain relationships with government officials, parliamentarians, industry associations, and community stakeholders to advocate for policies that promote environmental sustainability, economic growth, and innovation. This could also include joining and attending cross-party groups.
- Represent the ACE Group's interests and priorities in meetings, consultations, and forums with external stakeholders, effectively communicating our positions and advocating for policy outcomes. This includes attending government industry forums, of which the ACE Group is a member.
- Advocate for the adoption of policies and regulations that support the ACE Group's objectives and address pressing environmental and infrastructure challenges in the devolved nations.
- Engage with policymakers, influencers, and thought leaders to shape discussions and drive positive change on key policy issues.
- Collaborate closely with internal teams, including the Policy Team, Communications Team, and Regional Committees, to ensure alignment and integration of policy priorities and activities across the ACE Group's operations.

- Facilitate collaboration and knowledge sharing among ACE Group members and stakeholders in the devolved nations, fostering collective action on shared policy objectives. This includes managing the series of 'Meet the Client' networking events.
- Monitor policy developments, legislative proposals, and regulatory changes impacting the ACE Group's interests in Wales, Scotland, and Northern Ireland.
- Stay informed about emerging policy trends, best practices, and developments in the devolved nations, maintaining expertise in relevant policy areas.
- Represent the ACE Group at external events, conferences, and meetings, enhancing our visibility and credibility within the policy community. This will include political party conferences in the devolved nations.
- Act as an ambassador for an inclusive, diverse, and collaborative culture across the ACE Group team.

## PERSON SPECIFICATION

- A first or post graduate degree or equivalent experience.
- Demonstrable experience of delivering policy change at an industry level through advocacy. Experience of working in policy/public affairs roles in Wales, Scotland, or Northern Ireland is essential.
- Well-connected, credible, and trusted by established contacts, with the proven ability to build and strengthen strategic relationships across policy and public affairs networks in Westminster and across devolved governments.
- Able to translate vision into delivery and to solve problems with a broad range of individuals, influencing and directing change in a positive working environment with a sense of collective accountability.
- Detailed understanding of the current political landscape in infrastructure and the built environment and the ability to interpret how this potentially impacts members' businesses.
- Ability to develop and deliver influential content and presentations.
- Excellent attention to detail.
- Strong interpersonal skills, builds relationships across all levels of an organisation and with a range of stakeholders.
- Exceptional communication skills, including excellent written English.
- Ability to produce interesting and reader-friendly documentation.

- Ability to proactivity manages workload and meets deadlines.
- Continually seeks to maintain own professional knowledge through a willingness to learn and develop.